



ST JOHN VIANNEY Parish

Schedule of Fees

(Effective as of March 8, 2016: Subject to change without notice)

	Small Conference Room 1 or 2	Large Conference Room	Gym	Main Hall ¹
Occupancy Limit:	25	100	400	195
Hourly Rate*:				
Parish Families**	\$60	\$125	\$300	\$150
Out of Parish Families	\$90	\$175	\$400	\$200
Insurance (per event per day):				
0 to 100 Individuals	\$200	\$200	\$200	\$200
101 to 400 Individuals	N/A	N/A	\$350	\$350
Cleaning (per day):				
0 to 100 Guests	\$50	\$150	\$250	\$250
101 to 400 Guests	N/A	N/A	\$400	\$400
Security/Hour (if needed)	\$150	\$150	Included	\$150
Deposit (per event):	\$100	\$250	\$500	\$500
Cancellation Fee < 30 days:	\$100	\$250	\$500	\$500

- Deposit due at time of reservation. All remaining fees due at least sixty days before event.
- Make checks payable to St. John Vianney Community Center and write event name and date in memo section.
- Deposit will be fully refunded if SJVCC is left in same condition as received and no evidence of alcohol at non-alcoholic event. Fees for damages or loss will be deducted from deposit.
- If alcohol is to be served, a license is required. Please allow 30 days to acquire the license.

* Includes any time used to decorate, to set up caterer or music, and ends when last person leaves SJVCC.

** Must be registered for more than six months with demonstrated financial support of the parish.

¹ Includes use of the outdoor area behind the Main Hall. If there is music outside, it must end by 10:00 PM.