

SJV Discipleship Council – October 26, 2016 Meeting Summary

<u>Attendees:</u> Van Pham Dennis Haggerty Luis Estrada David Couch	<u>Attendees:</u> Fr Steve Mark Johnson Ellen Turner	<u>Not Present:</u> Patti Ross Kathy Cook Fr Andrey Sister Sally Gunn
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Next Meeting: Wednesday November 30, 2016: 6:00pm in Community Center

1. **Opening Prayer – Dennis Haggerty**
2. **September 28 Meeting Minutes** – Accepted by unanimous voice vote
3. **Foundation Grant Writing Update – Mark Johnson**
 - a. Letter from Wayne and Gladys Valley Foundation received on October 7, stating that “the foundations main considerations and primary grantmaking activities are for qualified organizations located in the East bay area, specifically Alameda and Contra Costa Counties.” The request is being reviewed by their Board of Directors to determine if there is interest to warrant further consideration.
 - b. Mark Johnson contacted Barry DelBuono to ask advice on next steps. Barry wrote an appeal letter that was forwarded to the foundation on October 12. We are awaiting word from the foundation on the Boards determination.
4. **PDC Calendar of Activities for November & December - Luis**
 - a. After extensive discussion about how to accommodate the annual financial report, Commitment Cards, and a talk about the Homeless Ministry/Safe Parking in the month of November the following schedule was agreed:
 - October 29 & 30 Stewardship Prayer Cards
 - November 5 & 6 Financial Report and distribution of Commitment Cards
 - November 12 & 13 Commitment Sunday (collect Commitment Cards)
 - November 19 & 20 Homeless Ministry talk at masses
 - December 3 & 4 Advent Prayer Books
 - b. It was agreed that the Draft Annual Report would be revised to simplify and shorten. We agreed to use a 4 page folded hand out per the sample that Luis presented.
 - Keep Father Steve’s cover letter
 - Keep and edit to shorten the Finance Committee’s letter
 - Combine tabulated and Graphic representation of the Income and Expenses data.
 - Depending on available space in the new format, possibly keep the sheet titled Stewardship of Time and Talent
 - c. In order to meet the above schedule the following **action items** were assigned:
 - i. **Luis, Ellen and Van** to meet October 27 to rewrite and reformat the Annual report. The report must be sent for printing by Friday October 28 in order to be ready by the weekend of November 12 & 13.
 - ii. **Van** to modify the Annual Report script to include distribution of Commitment Cards.
 - iii. **Dennis** to look in archives and forward Commitment Sunday script
 - iv. **Mark** to work with **Luis** to modify sample Commitment Card for SJV Parish (include all ministries)
 - d. Discussion on Homeless Ministry presentation;

- i. Talk at the end of mass before final announcements
- ii. Possibly show the Holy Spirit 4th video combined with a brief talk

5. Other Business Matters

- a. Discussion on posting financial and On Line giving goals in the parish Bulletin and Vestibule.
 - i. Good Idea to post goals for parishioners to see how we are doing
 - ii. Put it in the Bulletin each week
 - iii. Could also post in Vestibule (Thermometer format?)
 - iv. Bulletin could show how we are doing in giving towards our base line goal of \$12.5 k and stretch goal of \$14 k.
- b. Discussion on the 2nd collections:
 - i. Luis pointed out the when we have a 2nd collection, the weekly collection totals are reduces. More people using On Line giving will mitigate this fall off.
 - ii. Father Steve mentioned that the announcement should emphasize to use the Red Envelop for the 2nd Collection.
- c. Discussion about the Safe Parking:
 - i. No overnight monitors this time
 - ii. Put the bathroom key in a keypad lockbox for guest to retrieve key during unmonitored hours.
 - iii. Possibility of allowing the Showers for the People to park their trailer in our lot.
Possibility of allowing our guest to use 1 or 2 nights during the week.

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